# Shelter Reservation Permit

Gate Combination: _____

**West Thompson Lake**
449 Reardon Road
N. Grosvenordale, CT  06255
860-923-2982

US Army Corps
of Engineers®

On land administered by the U.S. Army Corps of Engineers at:   **West Thompson Lake** _____

a Picnic Shelter Reservation Permit is hereby granted for the period of _____

<div align="right">Date / Time</div>

for the location of:   ☐ Overlook Shelter    ☐ West Side Shelter    ☐ East Side Shelter

Event Description: _____

Issued to: _____

<div align="center">Name / Organization</div>

Address: _____

Phone Number: _____    Alt Phone Number: _____

Email: _____

Number of People attending event: _____

## *SEE OTHER SIDE FOR PERMIT CONDITIONS*

**\*Make checks or money order payable to: "FAO US ARMY CE NAE" – No Refunds, No Cash**

| *For office use only* | |
|---|---|
| Payment Received: _____ | Remittance # _____ |
| Date Approved: _____ | Check # _____ |
| Processed By: _____ | Bank Name _____ |
| *Park Ranger, West Thompson Lake* | Check Date _____ |

Subject to the following conditions:

1. The exercise of the privileges hereby granted shall be without cost or expense to the United States and shall be personal to the event permit holder referred to as "holder" throughout. This Special Use Permit and event thereby authorized shall be under the conditional approval of the Operations Project Manager and subject to Federal rules and regulations including Title 36, Chapter III, Part 327 of the U.S. Code of Federal Regulations, and applicable Federal, state and local regulations. Other state and local permits, if required, have been obtained and copies provided to the Operations Project Manager.

2. The holder acknowledges that he/she has inspected the premises, knows its condition and understands that the permit is granted without guarantees and without any obligation on the part of the United States. Neither the USACE nor any USACE employee shall be responsible for damages to property or injuries to persons which arise from or are incidental to the exercise of the privileges herein granted and shall be held harmless from any and all such claims.

3. Property Condition - Any property of the United States damaged or destroyed as a result of or incidental to the event shall be promptly repaired or replaced and premises restored by the holder to the satisfaction of the Operations Project Manager. The holder shall exercise due care in the use of the premises to protect environmental and cultural resources. The holder must restore the event site to its original condition by 8:00 pm on the day the permit expires. The shelters do not have rubbish disposal facilities, so therefore any trash generated from the event will need to be removed by the permit holder.  If the holder fails to remove personal property or restore the premises within the established time frame, the property shall either become the property of the United States without compensation therefore, or the Operations Project Manager may cause the property to be removed and the premises restored. The holder shall pay all costs for removal of said property and restoration of the premises, and any applicable sections of Title 36 Rules and Regulations may be enforced.

4. Hours of Operation - The permit is granted for the hours of 8:00 am until 8:00 pm. Use is granted only on the days and times indicated above.  Any additional requests for use of Corps of Engineers areas for special activities must be received at least 30 days in advance.

5.  Sanitary Facilities – The picnic shelters have one portable toilet which will accommodate 75 people which is included in the permit. Events with more than 75 people will require the permit holder at their expense to arrange for additional portable toilets to be on site for the event. Any additional portable toilets will need to be removed within 3 days of event.

6. Potable Water – Potable water is available at the Overlook and East Side Shelters, and any water use other than for drinking/cooking is prohibited.

7.  Permittee and permit must be available on site during the event.


I agree to abide by all terms and conditions of this Special Use Permit:


_____          _____
                    Permit Holder                                                              Date



_____          _____
                    Project Manager                                                           Date